

Trustee Skills Audit

The following should be filled out by each member of the Board to identify the skills they bring to the organisation.

Name: _____

Skills, expertise, knowledge qualifications	Level of Expertise				Comments
	Highly Experienced	Proficient	Some Experience	No Experience	
Administration					
Board/committee experience					
Campaigning					
Change management					
Charity/voluntary organisation governance					
Coaching / mentoring					
Conflict resolution					
Customer care					
Digital media & communications (e.g. social media, web, gaming, animation, etc.)					
Enterprise/business development					
Facilitating meetings					
Finance					
Fundraising					
HR/Training					
Income generation					
Influencing					
IT/systems					
Leadership					
Legal					
Marketing/ PR / Communications					
Partnership working					
People management					
Project management					
Property/buildings management					
Relationship management					
Service user/beneficiary of the organisation					
Team development					
Voluntary sector experience					
Museum collections care & management					

Museum learning & engagement					
Other					

Motivation

Do you have a particular interest or reasons for being/wanting to be a trustee of this organisation?

Diversity

A diverse board is able to reflect and support the delivery of an organisation’s mission. Do you have a specific service user experience, social or family experience, background or general interests that will help us support the goals of the organisation?

Areas or work

Are there any areas of the work of the organisation you have a particular interested in and/or would like to become more involved in?